## Step 6: Informing & Involving

Informing and Involving aims to inform the whole school as well as the wider community of the Green-Schools work that is being carried out. To inform the pupils and staff in the school, the committee regularly updates the Green-Schools notice board. We regularly have Green School meetings and information is presented back to the classes or via Assemblies. All children and staff are informed about what targets have been achieved and information is given. Everyone is given an opportunity to offer their opinion. The Green Schools Coordinator who is a member of the BOM, regularly update the BOM on Green School Activities and ask for their thoughts, input and opinions on The Action Plan and any of the other steps. The Green Schools Coordinator update all staff members at our staff meetings and all staff are on board and aware of the school's Action Plan for our Green School's Flag on Biodiversity.

Every school year, new members are brought onto the Green School Committee, mostly when sixth class move onto secondary school or when members have done an overall two year term. Past committee members are invited back for Award ceremony days. The local newspaper The Northern Standard are invited to award ceremony days and this is a good way to let the wider community outside of our school community know of our achievements. They are also invited to Action Day and this is published.

The Green School notice-board is in a prominent spot in the corridor with all the Green-Schools information kept up to date as well as a Bin Rota and various reminders of tasks for the Committee members. The school carried out a number of actions to inform the wider community of our ongoing work. This includes updates in our school newsletters, texts and emails to parents and regular updates on our school Facebook and Twitter Pages. We also have a dedicated area in our school website that is very regularly updated with Green School News. We periodically have information written in our local newspaper and radio station.